

**Public Safety Communications Advisory Commission (PSCC)
Summary of Minutes - Regular Public Meeting**

Tuesday, September 15, 2009

DRAFT DATED September 17, 2009 – Not Yet Approved by the Commission

PSCC Voting Members Present

- Chad Kirkpatrick, State CIO & Director, Government Information Technology Agency (Chairman)
- Michael Brashier, Communications Manager, City of Casa Grande
- Amy Brooks, Captain, Apache Junction Fire Department
- Hal Collett, Sheriff, Retired
- Patrick Quinn, Deputy Chief, Tucson Fire Department
- Kathleen Robinson, Assistant Chief, Tucson Police Department
- Danny Sharp, Chief of Police, Oro Valley Police Department
- Dewayne Woodie, Fire Chief, Ganado Fire District/EMS (via teleconference)

PSCC Voting Members Absent

- Jan Hauk, Past President, Arizona Fire District Association Representative
- Tracy Montgomery, Assistant Chief, Phoenix Police Department
- Dan Wills, Battalion Chief, Sedona Fire District
- Mike Worrell, Captain, Phoenix Fire Department

Government Information Technology Agency (GITA) & GITA, Public Safety Interoperable Communications (GITA-PSIC) Office Attendees:

- Lisa Meyerson, Arizona Statewide Interoperability Coordinator & Manager, Public Safety Interoperable Communications (PSIC) Office
- Michael Todd, PSIC Outreach Manager, GITA-PSIC
- Justin Turner, PSIC Operations Manager, GITA-PSIC
- Emilie Sundie, Project Manager, GITA

PSIC AZDOHS Adviser

- Gilbert Orrantia, Director, Arizona Department of Homeland Security

PSIC DPS Adviser

- David Felix, Executive Officer, AZ Department of Public Safety

Additional Meeting Presenters

- Captain Paul Wilson, Pima County Sheriff's Department
- Lisa Hansen, Assistant Director Planning and Preparedness, Arizona Department of Homeland Security
- Morgan Hoaglin, Communications Coordinator, Arizona Division of Emergency Management (ADEM)
- Dr. Jennifer Hendry, Senior Scientist, Science Applications International Corporation (SAIC)

30 interested parties and members of the public were also present.

Call to Order and Roll Call

The meeting was called to order at 1:07 PM by Chairman Chad Kirkpatrick, Director of the Government Information Technology Agency. Chairman Kirkpatrick thanked Commissioners for attending. Roll call was taken by Mr. Justin Turner, PSIC Operations Manager, as noted above and a quorum of the PSCC was declared present.

Approval of Minutes – July 21, 2009 PSCC Meeting

Action Item

Chairman Kirkpatrick asked for comments on the July 21, 2009 meeting minutes. Hearing no comments, the Chairman asked for a motion to approve the minutes. Commissioner Patrick Quinn made a motion to approve the minutes. The motion was seconded by Commissioner Danny Sharp. The motion was unanimously carried and the minutes were approved.

Statewide Interoperability Executive Committee (SIEC) Update

Presenter: Capt. Paul Wilson, Pima County Sheriff's Department

Information and Discussion Item

Captain Wilson, Co-Chair of the SIEC presented a review of recent SIEC activities including the appointment of Jesse Cooper as an SIEC Committee Member, changes to AIRS CTCSS (PL™) Tones, formation of the COM-L Initiative Working Group, and progress on the development of the AIRS SOP.

Arizona Department of Homeland Security Update

Presenter: Lisa Hansen, Assistant Director Planning and Preparedness, Arizona Department of Homeland Security

Information and Discussion Item

Ms. Lisa Hansen briefed the Commission on recent activities of the Arizona Department of Homeland Security (AZDOHS) including a review of 2009 Homeland Security Legislation, an update on the Target Capabilities Assessment and information on Federal Homeland Security Grants including:

- Interoperable Emergency Communications Grant Program (IECGP)
- Operation Stonegarden (OPSG)
- Emergency Operations Center (EOC) Grant Program
- PSIC Grant Program
- Border Interoperability Demonstration Project (BID-P)

Regional Update: Pima County Wireless Integrated Network (PC-WIN)

Presenter: Capt. Paul Wilson, Pima County Sheriff's Department

Information and Discussion Item

Mr. Paul Wilson provided an overview of the Pima County Wireless Integrated Network (PC-WIN) to the Commission. Topics covered include: participating agencies, governance structure, business plan, system design and future plans.

ADEM Strategic Technology Reserve (STR) Southern Arizona Update

Presenter: Morgan Hoaglin, Communications Coordinator, Arizona Division of Emergency Management (ADEM)

Information and Discussion Item

Mr. Morgan Hoaglin briefed the Commission on the roll out schedule for the Mobile Communications Units (MCU) to be deployed in Southern Arizona and presented a photo display of the communications equipment that was acquired as part of the Strategic Technology Reserve (STR). Mr. Hoaglin responded to questions from the Commissioners regarding on-going operations and maintenance costs of the STR, as well as training and deployment procedures.

Arizona's Statewide Communications Interoperability Plan (SCIP) Revision

*Presenter: Dr. Jennifer Hendry, Senior Scientist, Science Applications International Corporation (SAIC)
Information and Discussion Item*

Dr. Jennifer Hendry updated the Commission on the status of the 2009 SCIP update. The goals of the updates are to:

- Update the SCIP to reflect new Strategic Initiatives and Objectives as approved by the Commission on May 19, 2009
- Alignment with the National Emergency Communications Plan (NECP)
- Enhanced readability, accuracy, and applicability of document's content
- Conformance to the OEC 2007 SCIP Criteria

A draft SCIP will be distributed to the PSCC and public for review and comment on October 5, 2009, with a second comment period beginning November 3, 2009. The updated SCIP will then be discussed (and possibly approved) at the November 17, 2009 meeting of the PSCC.

PSIC Office: Status Updates – Multiple Projects

*Presenter: Lisa Dee Meyerson, Statewide Interoperability Coordinator & Manager, Public Safety Interoperable Communications Office (PSIC), GITA
Information and Discussion Item*

Ms. Lisa Meyerson briefed the Commission on recent activities of the Public Safety Interoperable Communications (PSIC) Office at GITA. Key highlights from her presentation:

- 1) AIRS SOP – development work continues in cooperation with SIEC and workgroups
- 2) 2009 SCIP – significant revision underway
- 3) 2010 TA Requests – submitted 5 requests based on feedback from stakeholders
- 4) Regional Outreach – Cochise and Mohave counties and other highlights
- 5) COM-L Class - Sierra Vista State sponsored class is full
- 6) 2010 PSCC Meeting calendar – published online at: <http://azgita.gov/psic/meetings/calendar.htm>
- 7) Key Reports Submitted – Second quarter JLBC report; 2009 SCIP Implementation Report; Final NGA Policy Academy Report. (All available on PSIC website www.azgita.gov/psic/)
- 8) Governance – Academy completed and accomplishments highlighted. PSCC Operating Principles document under development.

Comments from the Public

No comments were received from the public.

Chairman Kirkpatrick reminded Commissioners that the next meeting of the PSCC is scheduled for November 17, 2009 in Phoenix, Arizona.

Adjournment

Chairman Kirkpatrick called for a motion to adjourn. Commissioner Danny Sharp motioned to adjourn the meeting, which was seconded by Commissioner Hal Collett and unanimously carried. The meeting adjourned at 2:49 PM.

Next Meeting Reminder:

November 17, 2009
1:00 PM - 3:00 PM
ADOT HR Development Center*
1130 N 22nd Ave
Phoenix, AZ 85009

** The meeting will be changed to the Carpenters' Apprenticeship Hall if it is available.
Check <http://www.azgita.gov/psic/> for meeting updates.*

Pursuant to A.R.S. 38-341-01(B), minutes of the Public Safety Communications Advisory Commission are recorded by tape recorder. Taped minutes are maintained in the office of the Government Information Technology Agency. Public access and review of SIEC minutes are available by appointment Monday through Friday during normal business hours. Please contact the PSIC office at 364-4498 to arrange for an audio of the tape-recorded proceedings.